**Minutes of Habilitation Board meeting conducted within the associate professor appointment procedure of *applicant* in the field of …The meeting was held in in-person form /correspondence form /electronical form on DD.MONTH.YYYY**

The Board discussed following matters:

1. Designation of habilitation thesis reviewers
2. Selection of the public lecture topic[[1]](#footnote-1)
3. Determination of the day when the public lecture will be hold
4. Designation of the public lecture evaluators[[2]](#footnote-2)

All members attended the meeting/participated in the discussion and participated in the vote.

**Voting results and The Board decision(s):**

Ad 1) By the majority of votes (4:1) the Board designated *following persons* habilitation thesis reviewers.

Ad 2) By the majority of votes (3:1:1) the Board selected out of three options suggested by the applicant the option No 1) “*full topic title”* as the topic of the public lecture.

Ad 3) …

In Brno on …

***(titul před)* *jméno příjemní, (titul za)***

Chairperson of the Habilitation Board

1. The public lecture topic is selected out of three options suggested by the applicant in the proposal for procedure initiation (Annex no 1) [↑](#footnote-ref-1)
2. Three Board members are designated public lecture evaluators. Designated habilitation board members must attend and assess the public lecture, subsequently issuing a written evaluation in accordance with Annex 12. The evaluators must explicitly state whether or not the lecture sufficiently demonstrated the applicant's scholarly qualifications and pedagogical capabilities [↑](#footnote-ref-2)