

In accordance with the provisions of sec. 49 Act No. 111/1998 Coll., on Higher Education Institutions and amending and supplementing certain other acts (The Higher Education Act), as subsequently amended, with the relevant provision of Masaryk University Statutes and Statutes of the Faculty of Law at Masaryk University, and with the resolution of the Academic Senate of the Faculty of Law of 9. 1. 2023 I hereby open

the admission procedure to the four-year doctoral study programme *Comparative Constitutional Law* at Masaryk University, Faculty of Law in cooperation with the Institute of State and Law of the Czech Academy of Sciences commencing in the Academic year 2023/2024

and I hereby set the following conditions for admission to study:

I. Admissions Procedure and Number of Applicants Admitted

- (1) The admissions procedure shall be conducted in English.
- (2) Depending on the results of the admission procedure, up to 3 applicants may be admitted to the programme. Within this number, up to 1 applicant may be admitted to the full-time form of study, depending on the result of the admission procedure and the chosen preference of the form of study. Applicants applying for admission to the full-time form of study may indicate the combined form of study in the application form in addition to this preferred form. If the applicant does not achieve enough points in the admission procedure to be admitted to the full-time form of study, he/she may be admitted to the combined form of study up to the total number specified in the first sentence.
- (3) With regard to the results of the admissions procedure, the terms of the Ministry of Education, Youth and Sports, or Masaryk University internal Rules, the Dean may subsequently adjust the number of students admitted under para. 2) hereof.
- (4) The admissions procedure shall be commenced upon the submission of an application according to Article II.

II. Application to Study

- (1) The application is in an electronic form and is to be submitted via an online application at <http://is.muni.cz/prihlaska/>.
- (2) The application shall be supplemented with the following attachments:
 - a) a document proving the applicant's education according to art. V. para. 1), namely:
 - i) a copy of the university Diploma and its Supplement in case of graduates of Master's programs in the Czech Republic;
 - ii) a copy of the university Diploma and its Supplement in case of graduates of Master's programs in Slovakia;
 - iii) a qualification certificate issued by the Office for Studies at Rector's Office Masaryk University in case of graduates of Master's programs in Germany, Hungary, Poland and Slovenia¹;
 - iv) a certified copy of a foreign document certifying a foreign university degree which had been obtained by graduating from a university study program at a foreign university run under legal

¹ For more information on how to obtain a certification about one's level of education, see www.muni.cz/en/admissions/recognition.

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Please quote the Reference Number in your reply.

regulations of the foreign country and its official translation, unless it is in English, in case of graduates of Master's programs in other countries of the European Union (with the exception of applicants listed in nr. ii) nr. iii)). This document shall be delivered in written form by the applicant to the Office for Doctoral Studies and Advanced Master's State Examinations at the Faculty of Law, Veveří 70, 611 80 Brno, Czech Republic no later than 15. 7. 2022. The vice-dean for Postgraduate Studies shall make a decision on the certification of the level of education according to sec. 48 para. 5 of The Higher Education Act.

- v) a recognition certificate of a foreign university qualification in the Czech Republic obtained according to Section 89 and 90 The Higher Education Act (so-called "validation")² for other Master's programs graduates.
 - b) PhD thesis project proposal in the length of no less than 7,200 characters. The dissertation project should include, in particular, the specification of the proposed research theme (topic) of the dissertation, justification of its relevance in the context of the current state of knowledge and the degree programme focus, definition and explanation of basic problem areas, respectively research questions that will be addressed in the dissertation thesis and specification of the expected methodological approach;
 - c) a structured professional CV that includes the list of the applicant's publications and an overview of the applicant's professional experience in the field (lectures, projects).
- (3) If the applicant is, at the time of submitting the application, a student in the final year of a Master's program at any faculty other than the Faculty of Law at Masaryk University, then he or she shall submit the document proving the applicant's education without undue delay.
 - (4) The applicant shall deliver all attachments specified in paras. 2) and 3) in an electronic form via the online application specified in para. 1), with the exception of the document specified in para. 2) let. a) nr. iv).
 - (5) No medical certificate declaring fitness to study is required.
 - (6) Any applicant who is not, due to a sensory or some other kind of impairment, able to take the entrance examination in the usual way, may request in his or her application an adjustment of conditions for the entrance examination. The conditions for the entrance examination shall be subsequently adjusted according to the specific needs of the applicant in cooperation with the Support Centre for Students with Special Needs, Komenského náměstí 2, 602 00 Brno.
 - (7) The deadline for submitting applications is 15. 5. 2023 at 12:00 pm CET.

III. Fee for Administration Associated with the Admissions Procedure

- (1) The fee related to the admissions procedure shall be CZK 600³. The due date is seven working days after the submission of the application.
- (2) The fee can be paid via bank transfer, money order or postal order to the following bank account of Masaryk University: Komerční banka, a.s., branch Brno-město, account No. 85636621/0100, IBAN: CZ430100000000085636621 SWIFT CODE: KOMBCZPPXXX. The applicant shall identify the payment with the reference number ('variabilní symbol') generated by the online application when submitting the electronic application. The fee can also be paid via an electronic application according to art. II. para. 1).

² 2 For more information on how to obtain recognition in the Czech Republic of education obtained abroad, see www.muni.cz/en/admissions/recognition.

³ Approximately EUR 25.

- (3) Where the Faculty of Law requests, the applicant is obliged to demonstrate the payment of the fee under para. 2 hereof. Should the applicant fail to do so, the entrance proceedings shall be stopped.
- (4) Once the admissions procedure is started, the fee is non-refundable.

IV. Tuition Fees

- (1) The tuition fee in the respective programme is set to be 500,- EUR per academic year.
- (2) The due date and the method of payment of tuition fees is regulated by the relevant provisions on fees of the Masaryk University Statutes.

V. Conditions for Admission

- (1) The conditions for admission include:
 - a) Master's degree in Law or some other similar Master's degree;
 - b) professional publications, or other professional activities (lectures, projects) in the relevant field or in a related field, or such activities that attest the candidate's interest in the field;
 - c) the applicant's potential for independent scholarly work in the relevant field;
 - d) proficiency in the English language at C1 level⁴.
- (2) The candidate shall prove the fulfilment of the condition specified in para. 1) let. b) in the application form and the fulfilment of the conditions specified in para. 1) let. c) and let. d) in the entrance exam. The applicant proves that the conditions have been met according to para. 1) let. a) upon enrolment.

VI. Entrance Examination

- (1) The entrance examination shall consist of two parts and takes place in front of the Entrance Examination Committee, consisting of at least three members appointed by the Dean of the Faculty, on a recommendation by the Board of Doctoral Studies. The first part of the entrance exam is written, the second one is oral.
- (2) During the first part of the entrance examination, the Entrance Examination Committee shall assess, at a non-public meeting, the quality of the PhD thesis project (score: 0 - 15 points).
- (3) Any applicant whose PhD project is awarded no less than 10 points according to the specification in para. 2) hereof shall proceed to the oral part of the examination. Any result of fewer than 10 points is classified as a "fail" and results in the termination of the entrance proceedings.
- (4) The oral part of the entrance examination shall take place on a single day within the period ranging from 29. 5. 2023 to 2. 6. 2023. The applicant shall be informed of the date via e-mail seven days prior to the date. The Entrance Examination Committee may decide that the examination takes place via videoconference.

⁴ Under Common European Framework of Reference for Languages (CEFR), the C1 level is understood to be the level of a „Proficient User – Effective Operational Proficiency“. The proficient user is defined as follows: “Can understand a wide range of demanding, longer texts, and recognize implicit meaning. Can express him/herself fluently and spontaneously without much obvious searching for expressions. Can use language flexibly and effectively for social, academic and professional purposes. Can produce clear, well-structured, detailed text on complex subjects, showing controlled use of organizational patterns, connectors and cohesive devices. For more details, see <https://www.coe.int/en/web/common-european-framework-reference-languages/table-1-cefr-3.3-common-reference-levels-global-scale>.”

- (5) In the oral part, the Entrance Examination Committee shall assess the following:
 - a) the applicant's understanding of the chosen field of study (score: 0 - 15 points),
 - b) the applicant's relevant professional publications or similar professional work, as specified in art. V. para. 1) let. b) (score: 0 - 5 points),
 - c) the applicant's language proficiency, as specified in art. V. para. 1) let. d), (score: 0 - 5 points).
- (6) In order to obtain the result of "pass", the applicant must gain at least 10 points in the PhD project assessment as specified in para. 2) and, at the same time, at least 1 point in each of the criteria specified in para. 5).
- (7) Should the condition specified in para. 6) be met by more applicants than the number stated in art. I. para. 2), then the Entrance Examination Committee shall recommend to the Dean to admit the applicants in the order according to the number of points obtained.

VII. Decision on the Admission to Study

- (1) The Dean shall decide on the admission to study.
- (2) Applicants who qualify, due to their result in the entrance examination, within the limit determined by the Entrance Examination Committee, shall be called upon to attest that they meet the requirements concerning the level of education, as specified in art. V para. 1) let. a), and to receive the decision on the admission and enrolment to study.
- (3) The applicant invited to receive the decision on the admission and enrolment to study, as specified in para. 2), shall attest the fact that he or she holds the Master's degree by providing a certified copy of the relevant certificate attesting the applicant's education.
- (4) The enrollment to study shall take place on a single day within the period ranging from 1. 9. 2023 to 15. 9. 2023. The applicant shall be informed of the date via e-mail at least one month prior to the date. The applicants invited to receive the decision on the admission and enrolment to study should enroll to the study personally.
- (5) Should the applicant fail to provide the relevant certificate attesting education within seven days of being called upon to have the requirements for education inspected, as specified in art. V. para. 1) let. a), and to receive the decision on the admission and enrolment to study, or should the Faculty not receive the relevant certificate attesting education in a written form, the applicant shall not be admitted to study. The Dean may extend the deadline in well-founded cases. The request for deadline extension must be submitted no later than the day of being called upon to have the requirements for education attested, as specified in art. V. para 1) let. a), and to receive the decision on the admission to study.
- (6) The Faculty shall send, regardless of the attestation of the level of education as specified in art. V para. 1) let. a), the Dean's decision on not being admitted to all applicants who are not sent the invitation to receive the decision on the admission and enrolment to study, as specified in para. 2), to all applicants specified in para. 5), and to all applicants who fail to attend the examination.
- (7) The applicant may ask for a review of the decision on the admission to study by following the procedure specified in sec. 50 para. 6) of The Higher Education Act.

Brno, on 10 January 2023

doc. JUDr. Mgr. Martin Škop, Ph.D. v.r.
Dean