

Schedule of doctoral study programmes for the academic year 2024/2025

Deadline (different ones in brackets terms for English programmes)	Responsible entity				Activities	period in IS (right)
	Departme nt of DSP	Branch Council	Educator	Student		
1.5.-31.8.				x	Student feedback on semester filling for the spring semester in IS	Spring 2024
6.9.	x				Enrolment of newly admitted applicants for study, contact with the supervisor	
2.9.-13.9.			x	x	Extended examination period	Spring 2024
until 13.9.				x	Student applications for the fall semester for the SDZ and DP defences	
until 15.9.				x	Students in IS apply for enrolment in the next semester	
6.9.- 15.9.	x				Information to departments about newly enrolled students	
15.5.- 15.9.			x		The supervisor: - evaluates the fulfilment of the semester content in IS for the past semester - gives approval/disapproval to proceed to the next semester	Spring 2024
September-October		x			- The Branch Council discusses and evaluates the course of study of each student for the past academic year; minutes are taken of the results of the meeting, which is a mandatory part of the documentation kept in the IS - Conducting an evaluation of the quality of the study programme as part of the assurance processes, evaluating and updating the study programme development plan. The record must be published in the IS MU.	Spring 2024
until 30.9.		x			- Approval of the research focus of newly admitted non-habilitated student supervisors.	
1.6.- 20.9.				x	Students fill in the semester filling in the IS for the next semester . In the "other" field, the planned teaching and other activities are also entered. Preseasonal students also enter their (with supervisor) in the "other" field. agreed) attendance schedule (according to Article 2(3) of Directive No 2/2018)	Autumn 2024
8.7. - 29.9.2024				x	Students register for courses for the next semester	Autumn 2024
until 27.9. (6.10.)	x				Decision to award scholarships to new full-time students	
until 30.9.			x		The supervisor approves the semester load for the autumn semester for all his/her students in IS	Autumn 2024
until 14.10.	x				Appointment of supervisors outside the permanent list (for non-rehabilitated students, subject to the approval of the departmental board)	
October	x				Preparation and publication of a report on the admission procedure	
October		x			- Specification of the entrance examination requirements and the number of places available for the next academic year . - Updating preferred research focuses for publication on the web.	
approx. 16.12.	x				Announcement of admissions for 2025/26	
1.12.-31.1.2025				x	Student feedback on the evaluation of the ending semester Fall 2024 and the plan for the following semester Spring 2025. Attendance students will also indicate their attendance schedule (agreed with the instructor) (as per Article 2, paragraph 3 of Directive 2/2018).	Autumn 2024
15.12.-15.2.2025			x		The supervisor: - evaluates the fulfilment of the semester content in IS for the past semester - gives approval/disapproval to proceed to the next semester	Autumn 2024
2.1.-14.2.2025			x	x	Testing period - credits (course guarantors, or teachers), colloquia (supervisors, vice-dean)	Autumn 2024
until 14.2.2025				x	Student applications for the spring semester for the SDZ and DP defences	
until 16.2.2025				x	Students in IS apply for enrolment in the next semester	Spring 2025

until 20.2.2025				x	First year students must have an individual plan for their entire studies , including research focus, completed in IS. They consult its content in advance with the supervisor.	Spring 2025
until 28.2.2025			x		The supervisor approves in IS: for first year students the plan of the whole study	Spring 2025
20.11. - 2.3.2025				x	Students register for courses for the next semester	Spring 2025
until 31 March		x			The departmental board discusses and approves the plans of the entire study of the 1st year students including the research focus (it is necessary to make a record of this + the guarantor marks the approval in the IS)	Spring 2025
15.5.	x				Deadline for applications for the year 2025/26	
until 18.5.		x			Minutes of the meeting of the Board of Studies , which include: - Determination of the dates of the entrance exams (it is recommended to agree internally on the dates beforehand - a week 12-16 June (Czech programmes) and 2-6 June (English programmes)) - Proposal of the committees and chairpersons of the entrance examination committees	
until 30.5. (until 23.5.)	x				- Appointment of entrance examination boards - Sending an e-mail to applicants - invitation to the entrance examinations	
(2.6. - 6.6.) 9.-13.6.		x			Entrance Exams	
26.5. - 4.7.			x	x	Examination period - credits (guarantors of courses, teachers), colloquia (supervisors, vice-dean)	Spring 2025
until 15.7. (until 31.8.)	x				Preparation and distribution of the Dean's decision on admission/non-admission to study	
07-08	x				Review proceedings	
1.5.-31.8.				x	Student feedback on the evaluation of the ending Spring 2025 semester and plan for the following Fall semester 2025. Attendance students shall also indicate their (agreed with the instructor) attendance schedule (according to Article 2, paragraph 3 of Directive No. 2/2018).	Spring 2025
September-October		x			The departmental board discusses and evaluates the course of study of each student for the past academic year; minutes are taken of the results of the meeting, which is a mandatory part of the documentation kept in the IS	Spring 2025
1.9. - 12.9.2025			x	x	Extended examination period	Spring 2025
until 12.9.2025				x	Student applications for the fall semester for the SDZ and DP defences	